

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 13th November 2019

Present

Councillor R Ford (in the Chair)

Councillors, T White, R Brown, J Pennicott and K Meanley

Also, Present: Sian Bacon (Clerk) & 3 Parishioners.

151/19 **Apologies of Absence**

Cllrs J Sweeney & E Shacklock (work). Cllr J Peck (NCC), Cllr T Smith (NSDC), Cllr L Brailsford (NSDC) (Meetings)

152/19 **Variation of Order of Business**

None

153/19 **Declarations of Interest**

Cllrs Ford and Meanley declared an interest in agenda Item 14.2 the Recreation Ground as they are both committee members. Cllr Brown declared an interest in item 12 and 14.1 as church warden and a Cator Hall Management Committee Member.

154/19 **Public Participation**

The issue of the drains was raised and Cllr Ford reported that he was going to arrange a meeting with the officers from Via to look at the drains and ensure all were on the map.

I was noted that people parking on the verges around the village was damaging them. Cllr Ford agreed to put a notice in the Echo requesting people do not park on the verges.

It was reported that Kirklington Road and Main Street are in need of sweeping again. The Clerk will report this.

The condition of Kirklington Road was raised and it was reported that some of the pot holes had been marked for repair but that the edges were crumbling and this was making it unsafe when puddles appear at the side of the road as it is unclear how deep they are with no definite edge to the road. The Councillors will take photos for the Clerk to send to the Highways department.

155/19 **Report from Police and/or County/District Councillors**

There were no reports given.

156/19 **Minutes**

It was **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Pennicott and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on 9th October 2019 be accepted. They were then signed by the Chair as a true record. They will be placed on the website.

157/19 **To Determine if any items are to be moved into Confidential Session**

None

158/19 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	19/01701/FUL https://publicaccess.n Newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXXDM0LBLDB00	Demolish garage and erect 1 No. 3 bed detached dwelling	Cherry View Bilsthorpe Road Eakring NG22 ODG	The Council RESOLVED to change their objection to no objection in light of the alterations to the plans to make the house a 3 bed.
2.	19/01907/FUL https://publicaccess.n Newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZVLC3LBLWQ00	Householder application to erect detached double garage - re-submission of 19/00224/FUL	Stentons Croft Church Lane Eakring NG22 ODH	The Council RESOLVED that they had No objection to this application.

159/19 Finance

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Pennicott, seconded by Cllr Meanley,
(1) That the schedule of bill payments detailed below be approved

Cheque requests for November 2019				
Chq number	Supplier	Description	Budget Item	Total £
564	Cator Hall Management Committee	Cator Hall Rent Oct 19	Cator Hall Rent	30.00
565	Richard Ford	Remembrance Wreath	Community Initiatives	18.50
566	Post Office (NSDC)	Bin emptying	Enviromental	86.64
567	Eakring Echo	s137 Grant	Eakring Echo Sponsorship	25.00
568	Citizens Advice Bureau	s137 Grant	Grants	50.00
569	PFK Littlejohn	Audit Fee 2019	Audit Fee	240.00
				450.14

B) It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr Pennicott,
that the Bank Reconciliation for November 2019 be accepted.

C) It was unanimously **RESOLVED**, after proposal by Cllr White, seconded by Cllr Pennicott, that
the Budget Monitoring for November 2019 be accepted.

160/19 Chair's Announcements

There were announcements.

161/19 Parish Council Plan

Community Orchard

It was **RESOLVED** to accept the Community Orchard Lease as presented. The Clerk will email Mr Parsons and request the final document be prepared for signing. In the New Year the hedges, gates and top soil levelling will be organised by Mr Parsons. If the Council put in Bramley apple trees the Bramley Apple Society have offered their assistance and advice. The Council agreed to take this offer up in the New Year.

Mompesson's Cross

It was **RESOLVED** to spend £10 on daffodil bulbs for the WI to plant at Mompesson's Cross. Cllr Pennicott reported that the WI had had a committee meeting and would like to know where the Council would like them to plant as there were already bulbs planted inside the railings. The Councillors agreed to plant the bulbs around the seating area. Cllr Ford agreed to pick up the bulbs.

Welcome to Eakring Signs

Cllr Brown will get the photos of local landmarks to give to the artists for the sign designs.

Climate Action – Reduction of Single Use Plastics and Carbon Footprint

Cllr Ford reported that he had read the Climate Change documents and found a few interesting things that may be workable in Eakring. He will issue the documents to the rest of the Councillors to read and then discuss ideas at the next meeting in December.

162/19 Update on the Cator Hall Purchase

The Clerk reported that the Solicitors had come back and that they were still chasing the Diocese regarding the overage provisions. She reported that she had responded to the letter from the Cator Hall Management Committee that Cllr Ford had signed. It was noted that all dealings must go through the Solicitors in regard to the purchase of the Cator Hall. It was also agreed that no improvements to the building will be taken place until the purchase is complete. Cllr Ford will add a quick update to the Eakring Echo submission from the Parish Council informing the village of the current issues.

163/19 Parish Clerk's and Councillor's update of matters in hand

Flooding Issues with Drains and Gullies, Highways and Verges: Cllr Ford will organise a meeting with the Highways Officer from Via to look at the drains and gullies that need adding to the map. It was also reported that someone had been litter picking around the village.

Online Banking: The Clerk reported that she had received the Transfer documents and the Signatory sheets and the Councillors signed them with the remaining councillors to sign them at the next meeting.

Bench Repair or Replace: Cllr Ford reported that he may have found someone who could either repair or replace the damaged benches and he will report back at the next meeting. The Clerk agreed to forward all the information she had on the bench replacements.

164/19 Reports from Representatives on Outside Bodies and Working Parties

Cator Hall: It was reported by Cllr Brown that the Cator Hall Management Committee would like to be kept informed of any changes in the purchase of the hall and they had been waiting a long time for the purchase to be complete. It was suggested by Cllr Ford and agreed that there will be a tidy up outside the back of the hall in the new year. The Clerk will look into registering the Cator Hall as an Asset of Community Value.

Playing Field Committee: Cllr Ford reported that Playdale had quoted £250,000 for the playing field work in comparison to the £150,000 that Sovereign had quoted. It was noted that they had some good suggestions that the Committee will be discussing with Sovereign to look at getting

some alterations. A meeting with Sovereign to agree the works is being arranged and work should start in the spring.

165/19 **Budget and Precept 2020/21**

It was unanimously **RESOLVED**, proposed by Cllr Brown, seconded by Cllr Meanley, to accept the budget and precept amount of £3772.

166/19 **Purchase of a new Parish Council Printer**

Cllr Brown reported that he had looked for a reasonable costing, efficient printer and had come up with a Brother laser printer. The Council agreed to look for this or something very similar in the January sales with an agreed limit of £250 for printer and ink.

167/19 **Christmas Tree Lighting Event 2019**

Cllr Ford volunteered to purchase the mince pies and mulled wine with a budget of £130 from the Community Initiatives budget. The Parish Council's portion of the event will begin from 6pm until the lights are switched on at 6.30pm and the mulled wine and mince pies will be served at this time. The Playing Field Committee will take over after the light switch on and run an event from 6.30pm until 9pm with bring your own drink and nibbles for everyone. An entertainer will be running until 9pm. Cllr Meanley will set up from 5.30pm. It was noted that the Committee were still looking for tombola donations.

168/19 **Risk Assessment 2019/20**

It was **RESOLVED** to accept the Risk Assessment 2019/20.

Cllr Ford will do an internal audit of the accounts in February to ensure compliance and this will be done quarterly through out each financial year.

Cllr Ford will check the insurance in January and the insurance will be checked annually by a Councillor to ensure it is correct.

Cllr Brown will be sent the log in details for the Council's Dropbox account by the Clerk so that all work is available to the Councillors in case of an emergency.

The Clerk will issue the Councillor's Registers of interests quarterly beginning in January so the Councillors can check the are correct.

169/19 **Correspondence/Information**

Correspondence was received from:

- 1) **Marie Curie** – giving information and requesting funding from Parish Councils.

- 2) **Via** – information on a Road Closure on Kirklington Road from Monday 25th November to Wednesday 27th November. This information is posted on the Parish Council notice board
- 3) **Extreme Wheels** – Information on booking the Extreme Wheels Roadshow and the courses they do.

170/19 **Date of Next Meeting**

The next meeting will be held on Wednesday 11th December 2019 beginning at 7.30pm in the Cator Hall.

The meeting closed at 8.54pm