

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 11th April 2018

Present

Councillor R Brown (in the Chair)

Councillors, R Ford, J Pennicott, J Sweeney, L Haslam (after Co-option)

Also Present: Cllr Linda Tift, District Councillor and 4 Parishioners

01/18 **Apologies of Absence**

Cllr M Curry, Cllr T White and Cllr J Peck (County Councillor)

02/18 **Variation of Order of Business**

There was no variation to the Order of Business

03/18 **Co-option of New Councillor to the Parish Council**

It was proposed by Cllr J Sweeney, seconded by Cllr R Brown and unanimously **RESOLVED** that Mr Len Haslam would be co-opted to the Parish Council with immediate effect. The Declaration of Acceptance was signed and witnessed by the Clerk and the Register of Interests was completed.

04/18 **Declarations of Interest**

Cllr R Brown declared an interest in agenda items 14.1 and 10a the Cator Hall Cheque Payment.

05/18 **Public Participation**

Parishioners raised the issue of drains and gullies around the village being blocked with silt and causing the water to back up and flood areas of the village. Cllr Sweeney has taken some photographs and observed that the infrastructure to deal with the flooding was not up to the task. Cllr Haslam noted that the farm land was flooded and unable to take much more water without significant run off and flooding. Cllr Tift suggested contacting the environmental department or Severn Trent, as they would most likely need to work together, would be the best course of action and offered to speak to environmental and put the Clerk in touch with an officer who could assist with the problem. Contact details were exchanged to facilitate this. Cllr Ford suggested a survey of the area with the goal of establishing a long-term solution. Cllr Tift reported that this was an issue all around the area with the roads due to the abnormally large amounts of rainfall occurring this year.

06/18 **Report from Police and/or County/District Councillors**

Cllr Tift reported to the meeting that:

1. the NSDC was in process of recruiting a new Chief Executive and in the meantime the position was still being covered by Mrs K Cole.
2. There is a nationwide campaign in progress to reduce the use of single use plastics by promoting water fountains in village halls. The NSDC had unanimously voted to enlarge the campaign and Cllr Tift stated that any suggestions would be welcome.
3. There is no further update on the Eco House appeal at present.

The issue of tree removal and the lack of consultation of the parish council was raised and it was reported by the Clerk that, after discussing this with the NSDC, even though the village is a conservation area there is very little the parish council can do to prevent tree removal. The NSDC can only agree to works or move to put a TPO on trees when applications for their removal are made to them. Should the tree be in a garden or of little public amenity value it was unlikely that any work or removal would be refused. The Parish Council could look at selecting a number of trees with public amenity value, meet with the council officer and look to put TPO's on a few trees, 5 or 6, if they so wished. The council agreed that the Clerk would look in to this and report back at the next meeting.

07/18 **Minutes**

It was **RESOLVED** after proposal by Cllr R Ford, seconded by Cllr R Brown and agreed unanimously (Cllr Sweeney abstained due to not being present at the meeting) that the Minutes of the Ordinary Meeting of the Parish Council held on 14th March 2018 be approved as a true record and signed by the Chairman.

08/18 **To Determine if any items are to be moved into Confidential Session**

It was determined that no items were of a confidential nature.

09/18 **Planning Applications**

The following applications have been determined by the District Council.

No	Application No.	Description and Details	Applicant	Decision
1.	18/00492/TWCA	T1 Pear - Remove tree due to poor health condition and excessive die back. Re-plant replacement tree in more suitable place.	Brail Farm Kirklington Road Eakring NG22 ODA	Allowed by District Council

10/18 **Finance**

The Council considered the schedule of payments to be made. The new Budget Monitoring Report was explained by the Clerk and received.

It was unanimously (Cllr Brown abstained due to interest in Cator Hall) **RESOLVED**, after proposal by Cllr R Ford, seconded by Cllr J Sweeney,

- (1) That the schedule of bill payments detailed below be approved and the reports noted

Cheque number	Supplier	Description	Budget Item	Total
000513	Cator Hall	Rent for February and March 2018	Cator Hall Rent	£26.25
000514	Eon	Electricity for Phone Box (Defibrillator)	Electricity	£43.49
				£69.74

11/18 **Town Mayor's/ Chairman's Announcements** (if any)

There were no announcements

12/18 **Parish Council Plan**

Cllr Ford gave an update on the recently adopted Parish Council Plan and requested that individual councillors take responsibility and champion each item so as to best achieve completion. It was agreed that Cllrs Brown and Pennicott would take on item 1: Cator Hall and Cllr Sweeney would do item 2: the playing field. Cllr Ford requested that Councillors return next meeting with items they would like to push forward. April 2019 was suggested as a completion date for everything on the plan at present and it was agreed that the plan would need regular updating with issues as they arise within the village. There was discussion of a new parish website hosted by Cllr Brown which the Clerk agreed to put on the agenda for the meeting in May.

13/18 **Town Clerk's and Councillor's update of matters in hand**

Bilsthorpe Incinerator Planning Appeal Update: There is at present no further news on the appeal

Wind Farm Update: There was no news however a parishioner had raised an issue with Cllr Sweeney about noise on one side of the village. It is believed that although noise control measures are in place on one side of the village they were not put in place on the other side. Cllr Sweeney agreed to investigate and report back with further information. The Clerk is to look at the wind farm community benefit payment to try to establish who owns the wind farm and to report back next meeting.

Defibrillator Management: The Clerk raised the issue that due to her replacing the previous Clerk Mr D Ottewell, who lives in the village, and being stationed some way away that someone would need to take on responsibility for the defibrillator. Cllr Sweeney stated that he was already keeping an eye on it and so would continue to do so.

Mompessons Cross Management: The Clerk raised that Mompessons Cross would also require a councillor to take responsibility for it for the same reasons as the defibrillator. The councillors all agreed to take collective responsibility for checking for issues.

Agenda and Minutes Distribution: It was agreed that the agendas and minutes for the Parish Council meetings would be distributed by email and that Cllr Brown would post the Agenda for each meeting on the noticeboard.

Grit Delivery Management: It was agreed that Cllr Sweeney would take a bag of grit for spreading when required and that Cllr Brown would collect the current supply from Mr D Ottewell and take delivery of any further bags to his home.

Planning Application System: It was agreed that the Clerk would continue with the electronic system of distributing planning applications to the councillors and receiving them from the NSDC. The Clerk reported that in her discussions with the NSDC Planning Department that they had agreed that any large maps would be posted in hard copy format.

Bank Signatories and Address Update: It was reported by the Clerk that the Address for the bank statements needs altering to her home address and that old signatories who have left the council needed removing and replacing with current members of the council. The Clerk also reported that this has to be done electronically due to the bank no longer issuing paper forms. Cllr Sweeney stated that at the next meeting he would create an internet hotspot allowing the clerk and other signatories to complete the forms. Later in the meeting however Cllr Sweeney stated that he was unavailable for the next meeting and it was agreed to make the alterations at the June meeting.

14/18 Reports from Representatives on Outside Bodies and Working Parties

Cator Hall: The issue of buying the hall is still ongoing and cannot be progressed until the Chair is present. It was reported that the committee is continuing with Cllr Pennicott, Cllr Brown and Mrs Di Martin as members. It was also reported that the committee would be holding its AGM soon and would report back when it had taken place.

Recreation Ground: Cllr Sweeney reported back to the council in his role as Chairman of the Playing Field committee that the cheque for £37500.00 from the last meeting had been cashed and that he would be meeting with groundworks to discuss equipment and installation. Planning permission was raised and it was reported that groundworks did this for the committee as part of the work paid for. It was also reported that match funding had been sourced and was starting from an outside party. It was stated that the hope was to get work started by the end of summer and that the committee meeting was to be put out at a later date.

15/18 **Mowing for 2018**

It was **Resolved**, proposed by Cllr Brown and seconded by Cllr Sweeney, unanimously to continue with Marc Hazard with the same number of cuts at the same times as the previous year. The Clerk was instructed to contact Mr Hazard to that effect.

16/18 **Welcome to Eakring Signs**

It was raised at the previous meeting by Cllr Pennicott that the Council would like to look at installing Welcome to Eakring Signs on the road into the village similar to those in Bilsthorpe and other surrounding villages. The Council was informed by Cllr Brown that a competition had been run about 6 years ago through the village to find designs to go on the signs. Cllr Sweeney raised concerns about the cost of the signs, which had been the reason for not going ahead with the signs in the first instance. Cllr Ford suggested looking at private funding perhaps through a letter campaign to the local businesses. It was agreed that the Clerk would contact Nottinghamshire County Council to discover a price and that it would be placed on the agenda and looked at in the next meeting to decide feasibility and possible funding solutions.

17/18 **Dog Poo Bins**

It was agreed that the locations of the bins would be sighted at the end of Tenters Lane, end of Brail Lane and the junction of Mill Lane Back Lane. The Clerk had sought clarification on whether posts were included in the price of the bins and reported that they were not. For the posts and fittings, it was an extra £22.50 per bin. It was unanimously **Resolved**, Cllr Brown proposed, seconded by Cllr Pennicott, to purchase the posts should the Clerk's conversation with the County Council over locations be favourable. Cllr Brown agreed to meet with the NCC Officers if a councillor was required to look at precise points on the verges. The Clerk is to report progress at the next meeting.

18/18 **Fixed Assets Register Review**

The Clerk represented the Fixed Term Assets Register for review and signature. The Clerk reported that after the concerns about depreciation raised at the last meeting the previous Clerk, Mr D Ottewell, had contacted NALC to seek clarification. NALC had directed the Clerk to clause 5.146 in the Governance and Accountability Guide to Proper Practice which stated that assets were to be recorded at initial acquisition cost. It was unanimously **Resolved**, following proposal from Cllr Sweeney, seconded by Cllr Brown, to accept and sign the Register.

19/18 **Mompessons Cross Update and Bridge Query**

Following a query from a parishioner prior to the meeting the Clerk reported to the council that works due to be done by the NCC were soon to begin on replacing/repairing the ditch boards at Mompessons Cross. The Clerk had spoken to the officer in charge of the works at the NCC and

reported that the reason they had not taken place last year was due to budgeting issues within the department. With the coming of the new financial year these issues were now solved and that the work would be rolled into a larger programme of works to take place around the area. The Clerk is to update at the next meeting as to the nature of the other works to take place.

20/18 **Correspondence/Information**

Correspondence was received from:

1. NALC reporting that the S137 expenditure limit for 2018/19 was set at £7.86 per elector.
2. NALC have issued a GDPR tool kit quick start guide and range of templates to assist councils with the implementation of the required policies. Cllr Haslam took the documents to look through them and the Clerk is to put the issue on the next meetings agenda with a view to appointing a Data Protection Officer.
3. NALC sent out the revised model of standing orders. Cllr Ford mentioned that the previous clerk had informed him that the Parish Council did not have standing orders. The Clerk is to look into the issue and confirm this with NottsALC.
4. The Citizens Advice Sherwood and Newark Trustee Board sent a letter to thank the Parish Council for their donation of £50

21/18 **Date of Next Meeting**

The next meeting will be held on the 9th May 2018 following the Annual Parish Meeting and the Annual Parish Council Meeting beginning at 7.30pm in the Cator Hall.

Confidential information

No Items were moved in to the confidential session

The meeting closed at 9.04pm