

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in 1 “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payn complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Date: 10/04/2019

	£	£
Balance per bank statements as at 31/3/19:		
Current account	543.2	
Deposit Account	3,360.5	
Election Account	1,369.3	
Skipton Special Projects Account	73,247.0	
		78,520.0
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)		
543 Citizens Advice s137 Grant	(25.00)	
		(25.00)
Add: any un-banked cash as at 31/3/19		-
		-
Net balances as at 31/3/19 (Box 8)		<u>78,495.0</u>